
CMAA Chant Intensive
Contact Name: Janet Gorbitz

Arrival to Campus

Directions to Duquesne University can be found at <http://duq.edu/about/campus/map-and-directions>. Guests will be residing in Vickroy Hall, located on the east end of campus. Temporary parking is available on Vickroy Street while you unload your belongings.

Housing Arrangements – Vickroy Hall

Check-In: June 23, 2015

You will receive your room assignment and room key at the front desk of Vickroy Hall. Upon checking in, please make sure the room key is compatible with the lock and the room arrangements meet specifications. If there are any issues, guests are encouraged to see the front desk for immediately. Please follow up with the Conference Coordinator on the next business day with any outstanding issues.

Check-Out: June 27, 2015

Check out is very simple! We ask that you remove your items, turn off the light(s) and lock the door of the room behind you. The front desk staff will collect your room key upon leaving. Lost keys are subject to a \$84.00 fee.

Building Amenities

Vickroy Hall is air conditioned and features lounges on every floor. The restrooms are shared between two rooms.

Linens: Bed linens may be included in the conference price. If so, you will be provided a pillow, blanket, two bath towels and two washcloths. Fitted and flat sheets are included.

Items to Bring:

Hangers
Drinking Cups
Alarm Clocks
Lamp (The rooms do have overhead lighting)
Toiletries (including blow dryer)

Laundry Facilities

Laundry facilities are located in Vickroy Hall. The laundry rooms are free to use, however, laundry detergent is not included.

Floor Lounges

Each floor of Vickroy Hall features a common lounge area that is available for all guests during their stay. We ask that guests be respectful of other conference attendees while using the lounge area.

Connecting to the Internet

Wireless internet is available Vickroy Hall and around campus.

User Name: Conferences

Password: DUQpgh

Parking Arrangements

Guest parking is available in the Forbes Garage. More information can be found online at <http://duq.edu/about/campus/parking/visitors>.

Dining Times and Locations

Options Café

5th Floor, Duquesne Union

Monday – Friday

Breakfast: 7:30 am – 9:00 am

Lunch: 11:00 am – 1:00 pm

Dinner: 4:30 pm – 6:00 pm

Saturday and Sunday

Brunch: 11: 00 am – 1:00 pm

Dinner: 4:30 pm – 6:00 pm

Starbucks

2nd Floor Duquesne Union

Monday – Friday

7:30am-5:00pm

Saturday

7:30am-3:00pm

Red Ring Restaurant

Forbes Avenue – Power Center

Monday – Friday

11:00 am – 7:00 pm

Important Contact Information

Conference Coordinator

Megan Peterson

Room 326 Duquesne Union

412.396.1175 (office)

412.677.7059 (cell)

calvinm@duq.edu

Office of Residence Life

Assumption Hall

412.396.6655

Vickroy Hall Front Desk

412.396.4212

Dining Services

Room 331 Duquesne Union
412.396.6612

Computing and Technology Services

Duquesne Union, 2nd Floor
412.396.4357(HELP)

Public Safety

Emergency: 412.396.2677(COPS)
Non-Emergency: 412.396.6002