Please read before filling out registration form

Students enrolling in the Duquesne University Master of Music in Music Education or Master of Music in Music Technology programs should call the enrollment office for an application at 412.396.5064. DO NOT use this form to register for the GAMA/NAfME/NAMM “Teaching Guitar” workshop; instead, call 800.934.0159 or visit www.guitaredunet.org

Summer Billing Information (Credit Course)

As of October 2005, the University discontinued the mailing of paper bills. EBill is the only method of student accounts bills issued by the University.

Accessing EBILL Statements and Making EPayments

In order to access your bill or make EPayments, you must first be registered for the class. You will receive an acknowledgment letter once your registration has been received and processed.

Students: In order to access your eBill statement, login to http://www.dori.duq.edu. If you still do not have a MultiPass username and password, click on the MultiPass Initialization Tab located below the Login Tab. Initialize your MultiPass by completing each of the three steps. Paying Online: After initializing your MultiPass login to www.dori.duq.edu, click on Self Service Banner Tab, Student Information Tab, and then Student Account Tab. Click on Access QuikPay. On the left, after Message Board Tab, click on Payment Profiles Tab. Select either Credit Card Profile or eCheck Profile. With the rest of the tabs you will be able to view your account, make payments, and check your transaction history. If you have difficulties logging in, contact the CTS help desk at (412) 396-4357 or email help@duq.edu.

Students and their authorized payers can make online payments either by eChecks or credit cards. The eCheck program is provided at no cost to you. Rather than writing a traditional check from your checking account, you are able to process one electronically. To make an eCheck payment, be prepared to provide the routing and account numbers that are located on the bottom of your check. You will be able to print a receipt documenting the transaction. If you choose to make your payment by credit card, please note that only Discover and MasterCard are accepted and that there is a 2.55% fee associated with the use of credit cards. This fee is non-refundable and will appear as a separate charge on your credit card billing statement.

If you have any further questions, please login into www.duq.edu/student-accounts.

Traditional Payments and Application Submission

Send your check to:
Summer 2012
Mary Pappert School of Music
Duquesne University
600 Forbes Ave
Pittsburgh, PA 15282

Please note: The University no longer accepts credit card payments through mail, in person, or over the phone for credit courses.

For additional information about payments, please contact Steve Groves, Assistant Director of Summer Programs, at 800.934.0159 or summermusic@duq.edu.
2012 SUMMER COURSE APPLICATION AND REGISTRATION FORM

□ Dr. □ Mr. □ Mrs. □ Miss □ Ms. (Please print clearly) □ I would like to receive information regarding accommodations

Name__________________________________________________________

Mailing Address____________________________________________________

City________________________________________State______ Zip______________

Phone________________________________________Social Security Number__________________

Email_______________________________________________________________

□ I give Duquesne University permission to use my image for promotional purposes.

Signature________________________________________Date______________

Optional Personal Information

Date of Birth_________________ Marital Status____________

What is your ethnicity? □ Hispanic or Latino □ Not Hispanic or Latino
Select one or more races to indicate what you consider yourself to be.

□ American Indian or Alaska Native □ Asian □ Black or African American
□ Native Hawaiian or other Pacific Islander □ White

Religious Denomination or Rite________________________

College or University Attended

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<th>Major</th>
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• Have you attended Duquesne University before? □ Yes □ No If yes, what program?______________________________
• Have you already been accepted to a Duquesne M.M. program? □ Yes □ No
• Are you completing your graduate program during Summer 2012? □ Yes □ No
• Have you ever been convicted, pled guilty or no contest (nolo contendere) to a crime other than a summary traffic offense? □ Yes □ No (If yes, attach a separate sheet and describe in full detail.)
• Are there any criminal charges pending against you other than a summary traffic offense? □ Yes □ No (If yes, attach a separate sheet and describe in full detail.)

Classes in which you wish to enroll: (Note: All credit courses are $350.00 per credit)

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<th>Course Number</th>
<th>Course Title</th>
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□ Check or money order payable to Duquesne University
□ Mastercard or Discover, paid through billing at www.dori.duq.edu AFTER registration confirmation has been received.

I am enclosing: □ total amount □ deposit of $200 for each course (total balance due 14 days prior to the first course)

Total Due $_________________ Total Enclosed $_________________ Balance Due $_________________

Registration form and total payment are due at least 14 days prior to the first day of the participant’s first course. All fees and deposits will be returned in the event a course is cancelled by Duquesne University.

□ I give Duquesne University permission to use my image for promotional purposes.

Signature________________________________________Date______________